

**Print & complete the following form and provide it to your employer/depositing institution.**

Date: \_\_\_\_\_

To: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Your Depositor's/Employer's Name & Mailing Address)

Subject: **DIRECT DEPOSIT ADD/CHANGE**

RE: \_\_\_\_\_

(Your Full Name and/or ID Number on File with Employer/Depositing Institution) To

Whom It May Concern:

This letter is to notify you that I would like the financial institution listed below to receive \_\_\_\_\_% or \$\_\_\_\_\_.00 (indicate a percentage or dollar amount – not both) of my direct deposit each pay period:

**EXCEL Federal Credit Union**

**5070 Peachtree Industrial Boulevard**

**Peachtree Corners, GA 30071**

(770) 441-9235

261071548

(New Financial Institution)

(Routing & Transit Number)

(Your EXCEL Account Number)

Please contact me if this is not sufficient information to complete this change.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Your Name & Home Address)

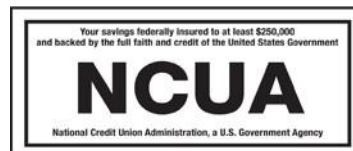
\_\_\_\_\_  
(Your Email Address)

\_\_\_\_\_  
(Best Telephone Number)

Sincerely,

\_\_\_\_\_  
(Your Signature on File with Depositing Institution)

Form provided by EXCEL Federal Credit Union



Federally Insured by NCUA